

Fife Cultural Trust
(a company limited by guarantee)

**Report and consolidated accounts for the
year ended 31 March 2014**

Registered number SC415704

Charity number SC043442

Fife Cultural Trust

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Fife Cultural Trust

Company information

Directors

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DH Caldwell
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LW Erskine
BJ Goodall
BE Lawrie
DF MacGregor
CEM May
FC Quinault
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JK Steele
K Taylor

Secretary

FN Chinn

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Auditors

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Charity number

SC043442

Fife Cultural Trust

Directors' report

The directors have pleasure in submitting their annual report and accounts for the period ended 31 March 2014. The company information set out on page 1 forms part of this report. The accounts comply with the Memorandum and Articles of Association of the company and the recommendations of the Statement of Recommended Practice - "Accounting and Reporting by Charities" and current statutory requirements.

2013-14 Report

This is the second annual report for FCT, covering the period 1 April 2013 – 31 March 2014.

Fife Cultural Trust (FCT) was established by Fife Council on 1 October 2012 to deliver Libraries, Arts, Museums, Galleries, Theatres, Cultural Partnerships and Archive Services on behalf of Fife Council in order to ensure the long-term sustainability of these services. FCT encompasses the functions of the former Arts and Theatres Trust Fife Limited (AttFife) marketed as ON at Fife. AttFife ceased trading on 30 September 2012 when its staff and assets transferred to the newly formed FCT along with the staff and assets from the cultural services within Fife Council. FCT employs 336 staff on permanent contracts and 126 casual staff (a total of 462 staff members), the majority of whom live within the kingdom of Fife and has annual turnover in excess of £12m.

A range of transitional issues still remain for FCT's Executive Team, particularly in relation to property and financial issues, which continue to be pursued.

Developing and implementing realistic, accurate budgets for the new organisation was a significant challenge in 2012-13 and has remained so in 2013-14. Management fee efficiency targets for 2013-14 of £698,000 were implemented in 2013-14 by a programme of voluntary severance reducing staffing by 21 FTE (£688,000) on a programme realised throughout the year, (£426,000 realised in the year), and additionally £217,000 was met through a reduction in supplies and services budgets. The total saving of £906,000 will fully impact the management fee during 2014-15.

Financial planning for the longer term sustainability of the organisation, given the scale of the financial challenges facing local government and the public sector more generally, has been and remains a key focus for the Board and Executive Team.

Since its establishment in October 2012, FCT has delivered, as detailed, £906,000 of savings. The outstanding savings of £579,000 of the original £1.485m savings target, plus an additional 1% efficiency savings target, also now likely to be applied from 2014-15, constitute a total savings requirement of £1.725m. This is over 16% of FCT's overall budget of £10.7m (£8.3m of which is received through the management fee from Fife Council). FCT has responded to these challenges by developing a structured programme to deliver the outstanding savings between 2015/16 and 2017/18 which we have submitted to Fife Council for agreement.

Fife is recognised nationally for its long established and proud tradition of delivering quality cultural services for all. Fife residents recognise the importance that culture plays in enhancing the quality of life, creativity, wealth and health of their communities.

Fife Cultural Trust

Director's Report (continued)

FCT is responsible for operating and delivering the following facilities and services:

- 47 libraries, 3 mobile libraries and library services to primary schools
- 7 museums, 1 heritage centre, 2 heritage sites and 1 mobile museum
- 4 Theatre and community venues
- Fife's historical archives and Fife Council's record management
- Fife's Cultural Strategy, Partnerships and Consortium
- Maintenance and development of library services within Fife Council's 4 integrated customer service facilities
- Stewardship and care for the objects and archives in Fife Council's collections

Charitable status

FCT is a company limited by guarantee (SC415704), governed by its Memorandum and Articles of Association, and does not have a share capital. Membership is open only to Fife Council and the member has undertaken to contribute an amount not exceeding one pound towards any deficit arising in the event of the company being wound up. The company has charitable status under Section 505 of the Income and Corporation Taxes Act 1988 and the Scottish Charity Number is SC043442.

Directors

FCT's Board comprises 13 Directors, composed of 4 elected members of Fife Council, and 9 independent Directors. One member of the Board, Carole Patrick, resigned on 8 July 2014 and a new appointment is being considered. The list of current Directors are as noted on page 1.

The Board of Directors have agreed to establish a trading subsidiary, Fife Cultural Services (Trading) Ltd, whose primary objects are to carry on activities which benefit the community primarily within the area served by Fife Council. The trading subsidiary can have up to 6 directors on its Board, and currently 4 of these places are taken up by directors drawn from the Board of the main company, FCT. The Board is keen to grasp the opportunity which the trading subsidiary represents to look at ways in which the 64 facilities which the Trust operates can be utilised to generate income and strengthen relationships with the business community, and also to maximise the sponsorship, income streams, and revenue generating opportunities which can be created through having the subsidiary in existence.

Policies and procedures for induction and training of directors

An induction process is in place for new directors, which is reviewed and updated on an annual basis. This covers the strategic and operational issues affecting the company. The ongoing training needs of directors are considered by the Board as required and on an annual basis, a process led by the Chair through engagement with individual directors.

Fife Cultural Trust

Directors' report (continued)

Objectives and activities

Principal activity

FCT is a company limited by guarantee whose principal activity is the provision of cultural services for Fife, including Libraries, Museums, Archives, Theatres, and Community development in the creative and cultural fields.

The primary objects of the company as set out in Section 4 of the Memorandum and Articles of Association are:

To advance public participation in Cultural Activities primarily within the Operating Area;

- To provide, or assist in the provision of, Cultural Facilities and to organise Cultural Activities, primarily within the Operating Area, with such facilities and activities being made available to members of the public at large with the object of improving their quality of life;
- To provide accessible and affordable opportunities for all members of the general public in Fife to participate in Cultural Activities and access the Cultural Facilities;
- To advance education and learning, primarily within the Operating Area, particularly as it relates to Cultural Activities;
- To advance citizenship and community development through Cultural Activities, primarily within the Operating Area; through the provision of services (including those entrusted to it by the Council), which contribute to advancing well-being (primarily for the wellbeing of residents of the Operating Area) including:
 - a) the operation, management and development of facilities for the delivery of Cultural Activities (including arrangements to facilitate access to such facilities by those on lower incomes or with special needs and to encourage wider participation in Cultural Activities);
 - b) the development and delivery of Cultural Activities and events directed towards wider participation in such activities;
 - c) the delivery of services focused on social renewal and the needs of young people;

The Board of Directors have also agreed to establish a trading subsidiary, Fife Cultural Services (Trading) Ltd, whose primary objects are to carry on activities which benefit the community primarily within the area served by Fife Council and in particular (but without limitation):

- To carry on any trade, business or other income-generating activities connected, directly or indirectly, with the operations of the Holding Company or the provision of support (financial or otherwise) to those operations.
- To carry on any other trade or business, ancillary to the core activities of the company which the directors may consider appropriate from time to time.
- To make donations (whether by way of gift aid or otherwise), and/or provide other forms of support, to the Holding Company (or if the Holding Company is not a charity, then to some other charitable body or bodies) and that irrespective of whether the provision of such support advances the interests of the company.

Fife Cultural Trust

Directors' report (continued)

Principal activity (continued)

- To promote the interests of the Holding Company and/or any company which is at the time a subsidiary of the Holding Company, in any manner whatsoever and in particular by paying or discharging the liabilities of such other company or giving any undertaking to do so, by giving any indemnity or guarantee in respect of such liabilities, by granting any charge in security of any such indemnity or guarantee or in security of the payment of money or performance of obligations by such other company or by transferring any assets to such other company or by making a loan to such other company, and in each case either with or without consideration and whether or not any benefit flows to the company other than the promotion of such interests, to the intent that the promotion of the interests of any such other company shall be an object and not a power of the company.

Organisation of Business

The Board of Directors meets at least quarterly with directors and senior management present. Decisions are taken to set the overall strategy for the business as well as to monitor its activities. Senior management are charged with the task of implementing these decisions. Also in place are a Finance and Audit Committee and an HR Committee with the Chairs and members of the committees drawn entirely from the Board.

The Board has also agreed, as required by the Articles of Association, to establish a nominations committee, but this committee has not, as yet, required to meet. The Board remit is progressing recruitment of directors and recommending board membership to the sole member, and for the recruitment and terms and conditions of the Chief Executive.

Contractual Relationships

FCT has a formal contract, lease and funding agreement with Fife Council. The contract obliges Fife Council to provide funding and central support services such as Finance, IT, HR, building repairs and maintenance to the Trust, and in return FCT delivers cultural services to mutually agreed performance specification. As a Company with charitable status, FCT attracts rating relief and VAT savings.

The contractual outcomes and outputs FCT is required to deliver to Fife Council are decided by the aspirations and objectives contained in appropriate policies, plans and strategies, for example the Council Plan 2017: Ambitious for Fife and Fife's Cultural Strategy.

A combination of the Chief Executive, Chair and senior staff attended all of the 7 area committees within the Fife area to present on the achievements and challenges for FCT associated with 2013-14. These meetings have been useful opportunities to highlight the changes in relation to the move to trust status for these services and also to re-enforce that FCT wants our partnerships locally and at local authority levels to be effective. The discussions highlighted key areas of opportunity which can be further developed where FCT can help to deliver on key priorities of the Area Committees as set out within the local community plans, as well as continuing to deliver on Fife Council's wider strategic priorities. Examples include support with addressing the challenges associated with welfare reform, and also the opportunities connected with key projects which FCT is leading where there are positive opportunities for young people through the developing youth arts hub work across all areas, and for older people through the 'In the Kingdom that Danced' project.

Each presentation to the area committee also included an overview of the key facilities which FCT operates within the area and key performance statistics, which are now being combined to inform our

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Directors' report (continued)

thinking on continuous improvement across FCT, at area level, and in relation to individual facilities and areas of service delivery.

The work of FCT is led by its Vision, Mission, Purpose and Values.

Vision

Fife will be a culturally vibrant and rewarding place to live, work, study and visit.

Mission

Enriching Lives in Fife.

Purpose

FCT provides creative, entertaining and learning experiences that enhance the quality of life, through our partnerships and in our museums, galleries, libraries and theatres.

Values

Inclusive, creative, trusted, enabling and integrity.

Organisational Structure

In 2013-14, FCT undertook a review of the organisational structure to integrate and plan for the future and this is in the process of being implemented. FCT implemented a new Executive Team structures, and restructured a significant amount of our management and staffing.

The Executive Team consists of:

- Chief Executive
- Deputy Chief Executive and Head of Development
- Head of Business Development
- Head of Customer Services and External Relations

Strategic Report which includes:

Financial Review

This is the first full year of trading for FCT having been established in October 2012 and reporting a part year accounting period for 2012-13.

For financial year 2013-14 the Trusts consolidated financial position out-turned a net income for the year before accounting for the actuarial loss of Fife Council Pension Fund of £348,357 as shown in the Statement of Financial Activities. Within the net income figure of £348,357 there are FRS 17 pension adjustments of £398,000, thus there is an underlying trading deficit of £49,643. The forecast deficit as approved by the Board was partially due to establishment of a restructured Executive Team.

The Trust received £387,275 of grant and donation income in 2013-14 from various sources including Creative Scotland, which equates to 3% of total incoming resources. £260,542 of this funding was restricted grant funding the remaining £126,733 unrestricted. This area of funding is a key focus for growth for the Trust in the future to ensure financial sustainability. The Trust secured £490,000 of restricted funding in 2013-14 for financial years 2014-15 to 2016-17 £400,000 from Creative Scotland and £90,000 Fife Council Funding to support the Youth Arts Hub project.

Fife Cultural Trust

Directors' report (continued)

The restructure completed in June 2014 allows the Trust to be more flexible, efficient and customer focussed.

The directors and Executive Team are acutely aware that the current financial environment for the Trust will continue to require cost control and management as we move forward.

Performance and Achievements

PC Use

We continue to see an increase in computer use and demand for IT Support across our library estate.

During the report period, there were an additional 15,628 bookings, equating to an additional 21,686 hours of computer use compared to the same period last year. During 2013-14 the EZ Fife Public Access PC network computers were used for 42.76% of the available time, compared with 38.51% the previous year.

Much of this increase can be attributed to the increased need for job seekers to use the internet to access vacancies and provide proof of job searching to DWP. FCT is working with partners across Fife to support the development of Welfare Reform Action Plans (WRAP). The plans seek to mobilise resources across the Kingdom to ensure that agencies are pulling together to mitigate the impact of Welfare Reform on individuals, families and communities and on organisations in terms of reducing the demand and therefore costs. FCT will continue to support the aims of the Welfare Reform Action Plans in mitigating as far as possible the impacts of welfare reform, through the services that we deliver in partnership with Fife Council and other partners.

There is also an increasing demand for staff to provide help with basic IT skills with 563 customers attending basic IT taster sessions in libraries across Fife. FCT is revisiting its range of basic IT sessions to ensure they meet customer requirements.

Job Clubs

FCT's partnership with Fife Council Community Learning & Development (CLD) continues to impact positively on customers throughout Fife. In the past year, 355 job clubs have taken place across the library estate, with 3557 customers taking advantage of the help and advice they can obtain from the staff available at these sessions. Discussions are ongoing to further develop this relationship to ensure the partnership supports job seekers out with the official job club sessions and to investigate the possibility of more sessions being held in other FCT facilities tailored to meet the needs of the different communities.

“Creepy House” Summer Reading Challenge 2013

The Summer Reading Challenge; a UK-wide initiative aimed at encouraging summer reading continues to grow apace in Fife. Sign-up figures increased by 11% in the last year, 4,794 boys and girls taking up the challenge to read six books over the summer holiday period. The Libraries Young People's Team attended 103 school assemblies, speaking to pupils and boosting participation to our highest ever level. The project is also valued by schools with twenty presenting pupils with their completion medals at assemblies, to celebrate their achievement.

Libraries created book displays and special collections and 94 themed events attracted 1,252 children (with 649 adults) into their venues. Summer Reading Challenge also generated 262 new members and Reading Challenge related book issues increased by 14% to 20,477 (representing 16% of Fife's 129,214 summer book issues to children).

Fife Cultural Trust

Directors' report (continued)

Offering 2 free tickets to 'winners' screenings of 'Hotel Transylvania' in FCT theatres, boosted completions to 2,959 children, up 4% on 2013.

Festivals - Fife Jazz Festival

The 7th Annual Fife Jazz Festival took place from 7 - 9 February 2014 in all of our theatre venues in collaboration with Jazz Scotland. This year, audiences enjoyed performances from the 'elder statesman' of traditional jazz, Chris Barber, to the 70's funk of Hamish Stuart (of Average White Band fame) alongside local input from the Woodmill High School Jazz Band making their debut appearance. Dave Bachelor's supremely drilled band, the Scottish Swing Orchestra, provided music for dancing at Rothes Halls, rounding off a wide ranging and accessible programme for music lovers.

Festivals - Puppet Animation Festival

This year's Puppet Animation Festival took place from 1 – 6 April and saw 7 companies visit all four of our venues with sold out audiences throughout. This year we concentrated the majority of the programme at Rothes Halls in our efforts to grow the audiences for theatre for children and families with Clydebuilt Puppet Theatre, Puppet Theatre Maribo, Yugen Puppet Company and Thalias Kompagnons entertaining children from 3 years and upwards. Puppet Lab visited Carnegie Hall with Free Range Puppeteers at Lochgelly and Over the Top Theatre at Adam Smith. The programme included international companies from Slovenia, Germany and France.

Festivals - Kirkcaldy Film Festival

The first Kirkcaldy Film Festival took place from 20 – 22 September 2013. The event attracted 738 film fans who attended 11 films screenings. Customers enjoyed the 'red carpet treatment' prior to the screening of the classic 1950's film 'Sunset Boulevard'. The weekend also featured the world premiere of Richard Jobson's film, 'Wayland's Song'.

Kirkcaldy Film Festival aims to build new audiences by delivering a high-quality, local and imaginatively curated event.

Festivals - Early Years – Totfest – November 2013

FCT's children's festival, 'Totfest', celebrated its fourth successful year in 2013. The event featured 21 performances and was enjoyed by 484 customers. Highlights included visits by 3 leading theatre companies who produce work for young audiences; Frozen Charlotte presented Paperbelle: Frozen Charlotte remounted Paperbelle to be part of Totfest 2013. Watching the children's faces in amazement as this world of black and white embraces colour is a delight in itself. MacRobert and Fish & Game presented The Polar Bears Go Wild. This beautifully created show for under-5's visited all of our venues with its wonderful music and delightful comedy. Grinagog Theatre Co presented The Edibles – a multi-sensory show specially designed for audiences between 3 and 7 years old. With live music, minimal language and real baking, the show wowed its young audiences.

Stellar Quines – Dare to Care

Our main theatre co-production partner for 2013 was Stellar Quines. The company developed their new work, Dare to Care (a play written by an ex-prison warden, Christine Lindsay, about women's experiences of 'life inside') in conjunction with FCT. Students from Fife College were involved in open rehearsals and rehearsed readings throughout the development of the piece. The company used

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Directors' report (continued)

our creation facilities at Lochgelly Centre for script development and initial rehearsals before moving to Adam Smith Theatre for staging and premiering the work. The show opened with the premiere on

Friday 7 March at Adam Smith Theatre and was followed by a meet the artist Q & A as part of International Women's Day on 8 March.

Rapture Theatre's The Sash

As part of the theatre and arts department's commitment to developing drama, April 2013 saw the opening of a new production by Scottish Theatre company, Rapture. The 30 year old play, dealing with the complex subject of sectarianism, is set in the 1970's on the day of an Orange Walk in Glasgow. The show was developed in association with ON at Fife and Theatres opened with a four night run in Kirkcaldy. The show received positive customer comments, national press coverage, and recognition and thanks for the trust's work within Scottish theatres as the company now begin their Scotland wide tour. As well as good attendance figures for the production, it was also great to see a large number of new attenders to the theatre and to our drama programme.

In Time O' Strife

After the huge success of A Christmas Carol in 2012/13, National Theatre of Scotland and FCT worked together again in Kirkcaldy, this time to create a powerful re-imagining of Joe Corrie's powerful play, In Time O' Strife, which took place at Pathhead Hall in October. Intensely physical and loud, driven by explosive choreography and a live four piece band, the show exposed the lives of a Fife mining family staring hunger and defeat in the face during the General Strike of 1926.

Youth Music Theatre

ON at Fife Theatres and Youth Music Theatre Scotland's collaborative annual summer programme of workshops and events was designed to broaden the appeal of performing arts to children and young people in Fife and was delivered as part of a pilot initiative which ran successfully from April 2013. The summer programme included workshops and sold out performances of Les Miserables at The Fringe, plus the first ever amateur youth production of Phantom of the Opera at Adam Smith Theatre, performances from 25 – 27 July. Complementing the shows were a range of workshops that allowed participants to explore a variety of theatre/arts roles. The workshops and classes were offered at a discounted rate to broaden the programmes accessibility to potential users, along with scholarship placements. This enables youngsters that may not be overly familiar with their local theatres to become proactively engaged with them.

JANGO STARRed

Jango Starr (artist Clive Andrews), clown and physical theatre performer, spent October at the Lochgelly Centre working on the early stages of a piece of work supported through a research and development award from Creative Scotland. His residency culminated in a sharing with local primary school children who were able to provide Jango with much needed feedback for taking the piece forward. If successful in gaining support to develop the work further, we would intend to grow our relationship into a full co-production and tour this work with the artist.

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Directors' report (continued)

Creative Industries

FCT supports the growth and development of creative businesses across Fife of which there are 554 contributing 5% of an economic contribution, £175m of turnover, and 4,100 jobs. 2013 was a big year for work in the field of the Creative Economy with FCT colleagues leading the launch of both the Creative & Cultural Industries Strategy and the Create in Fife website www.createinfife.com. The Partnership in place with Fife Council in this area is very productive.

The Create in Fife Network (CIN) was developed as a result of the Place Partnership with Creative Scotland with the objectives of developing a strategy for the Creative & Cultural Industries and to support a network for the sector in Fife. The network provides access to networking events, training, an awards scheme, promotional opportunities, funding advice and support and professional practice development. The Create in Fife Network was launched on 26 March 2013, along with a programme of events for the year.

The network programme engaged with 526 people throughout the year on a range of issues and areas, including the Create in Fife launch, business breakfasts, innovation clinics and marketing workshops.

Fife's Creative and Cultural Industries Strategy 2013/2017 was launched at the Lochgelly Centre in February 2014, along with a year-round programme of events for the Create in Fife network. The Strategy is focused on strengthening Fife's creative economy and aims to ensure that "Fife is recognised locally, nationally and internationally as a creative place in which the creative and cultural industries thrive." The strategy sets out the main challenges to the sector in the Kingdom and provides three key objectives to work towards in order to overcome these challenges covering:

- Access to finance and investment,
- Highlighting the overall profile of the industry, and
- Developing local creative talent.

Think Innovation was a cross-sector pilot, led by FCT, designed to nurture creativity, innovation and enterprise in Fife by providing support to emerging creative talent and developing an environment where innovation and success in cultural enterprise are possible. Led by FCT, the key partners involved were Fife College, ACES (Access to Creative Education in Scotland), Fife Contemporary Art and Craft and Fife Council Economic Development. The pilot was a resounding success, delivering a range of Education, Training and support opportunities to more than 2,700 young people.

'Place' Pilot Outcomes

In March 2012 Fife Council received £200,000 from Creative Scotland to further develop its identity as a cultural Place. This pilot programme came to an end in March 2014. The Place investment was designed to strengthen and strategically develop Fife's cultural infrastructure by developing Fife's Festivals, allowing them to grow audience numbers, develop opportunities for participation through joint procurement, broader programming and collaborative marketing, strategically developing and encouraging a culture of enterprise in Fife for the creative and cultural industries with a view to strengthening growth in the sector and aligning priorities to national developments.

Fife Cultural Trust

Directors' report (continued)

The Place Agreement has proven to be a real success and added value has been evidenced via the following partnership working and commitment:

- **Creative Scotland** investment of **£200,000** secures **additional £499,551 of further investment for Fife**
- Fife Council's commitment to the Create in Fife Fund and associated interaction with Business Gateway has resulted in an increase in the creative businesses and practitioners on the Create in Fife database and **69 grants** have been approved between April 2013 and January 2014 **amounting to £76,125**. This investment has resulted in calculated **additionality of 101.5 jobs** and **increased turnover of £4,598m** (one business's turnover provides £3m of this figure)
- Scottish Enterprise invested in the Festival Development Officer role.
- The Cultural Enterprise Office has recognised the advancements made in support for the Creative Economy in the region and selected Fife to be one of the first areas to take part in their cascade pilot which will enable local creative entrepreneurs to be trained to deliver key CEO services which will be rolled out in Fife.
- Skills Development Scotland is keen to work with FCT to support the development of the creative industries in Fife and a funding proposal is currently under consideration which will mainstream the Think Innovation programme of activities in phase two and embed the project into skills development for the creative and cultural industries.

It is clear that there is a major need and opportunity for Fife's Cultural Economy to be grown, integrated and strengthened via further investment and FCT, Fife College, Fife Council and Fife Contemporary Art & Craft continue to work together to nurture and develop the infrastructure, support and investment required to build a strong Creative Economy in Fife. We are currently in discussions with Creative Scotland for support for future development.

FCT actively supports the development of basic skills and works to improve the employment opportunities of local people.

Schools Library Service

Issues of the Schools Library Service (SLS) project boxes enjoyed a 2.8% increase in 2013 with total book issues of 73,652 - an extra 7,057 books supporting children's learning.

In response to Fife Education Service's new reading initiative, The Workshop for Literacy, the SLS piloted a new fiction lending service. This provides schools with a range of stories linked to their topic studies and is proving very popular. A phased increase in this provision is planned for 2014-15.

With over 96% of Fife's primary schools using the Schools Library Service, the services offered are flexible, responsive and highly valued, delivering a significant impact on learning in our communities.

Bookbug

FCT staff sang, read and rhymed to over 7,500 children over the last year as we offered 682 of our ever-popular Bookbug sessions – an incredible increase of 31% on the previous year.

We reached over 2,000 children deemed to be living in areas of deprivation and our overall attendance was up by a staggering 64% with over 14,000 children and adults coming to the sessions.

We co-ordinated, ordered and distributed over 800 baby and toddler packs through libraries and over 1,000 pirate packs for three year olds via private nurseries.

Fife Cultural Trust

Directors' report (continued)

Partnership working helped us establish strong links with the new family nurture teams, improving our impact with harder to reach groups such as teen mums and playgroups. Recently established sessions in Kelty, Leven, Methil and Inverkeithing libraries, are all consistently well attended.

Book Prescription Service

In the last year, 3145 items were borrowed, with 88 new members joining the library service. The main focus of the service remains the provision of additional support for those people with mild to moderate mental health issues, such as anxiety, stress and anger management.

Cultural Prescriptions

The Cultural Prescription Service offers a series of free courses to clients with mild to moderate mental health difficulties with the course content having been decided following a consultation with service users. During the past year 11 classes have continued in a variety of subjects including Arts & Crafts, Jewellery Making and Wellbeing Through Meditation. The classes have seen a total of 180 individuals attending with feedback confirming the benefits of the service. FCT recognises the need to provide cultural activities which are meaningful and stimulating and our local cultural services endeavour to provide cost-effective 'preventative medicine' which complement the needs of other mainstream health services in Fife. Such social prescribing links patients in the Primary Care settings with non-medical sources of community support.

Evaluation of this initiative shows a significant decrease in participants' anxiety and depression scores and an even greater impact on wellbeing and self efficacy.

Reading Groups

Meeting to talk about books continues to be a popular past-time in Fife. FCT's libraries provide collections of books to 86 reading groups which meet outside libraries, over and above the 19 reading groups led by our staff. As well as the more formal reading groups, the coffee break and book blether sessions held in libraries also continue to be well attended with 796 readers attending one of the 72 sessions in the 7 libraries that currently hold them. The social aspect of these groups is highly valued by those attending.

Our second afternoon tea for reading group members was held at the Adam Smith Theatre in June 2013 to coincide with the reopening of Kirkcaldy Galleries. 26 reading group members took the opportunity to meet with author J David Simon and other like-minded readers while enjoying a full afternoon tea.

Housebound Services

Not everyone is able to visit our libraries, but still want to be able to read on a regular basis. To ensure reading a variety of material is still available to those not able to visit our buildings, we deliver books to them. Bespoke collections of books are supplied to both individual readers and residential homes throughout Fife. The Fife-wide service supplied 18,537 books to 159 individuals and 27 residential homes in 2013-14. We also supplied 9,545 books to 234 individuals via our library network.

Scottish Mental Health Arts & Film Festival (SMHAFF)

SMHAFF is a national festival that highlights the issue of mental health and attempts to break down the barriers and challenge the stigma attached to those two words. FCT works with Fife Council to support the creative development of the festival. This year's Festival theme was 'Reality' and the Fife programme offered a variety of events and activities for all ages.

Fife Cultural Trust

Directors' report (continued)

The Fife Challenge

March 2014 saw the launch of The Fife Challenge - an exciting year-round project which challenges young people and their families to get out; get creative and get active in doing so! Delivered in partnership with The Ecology Centre, the Fife Challenge highlights the many free challenges, workshops and taster sessions that are available for families to discover in Fife. To date 300 children have signed up to the Challenge with 6 having completed all three levels and received their certificate.

The Green House Project

A team of artists worked with us over the spring and summer of 2013 to transform the garden area to the rear of Carnegie Hall into a "living and growing" bedroom within a 'willowed' green house. FCT was one of four partners working with Edinburgh based creative company Vision Mechanics on this exciting new environmental arts project. The project brought opportunities for creativity, participation and learning to four Scottish urban areas as the installation saw a house constructed in four sections - a living room, kitchen, bathroom and bedroom, with each project location hosting one of the rooms. Project participants designed the room's interior, created furnishings using recycled and found materials, constructed life-size sculptures from earth, of the room's inhabitants, using casting techniques and planted the sculptures and furnishings with flowers, fruit and vegetables.

The project culminated with 'The Feast' on September 19th 2013, an event celebrating the harvesting of the Green House for the local community.

Luminate Creative Ageing Festival

As part of Luminate Creative Ageing Festival, FCT programmed events included *Dancing Days* and 2 events at Lochgelly Centre; a book reading from author Jackie Kay which was introduced by Anne Gallacher from Luminate. Jackie read excerpts from a number of her books including the 'Maw Broon Monologues' and was assisted by a BSL expert. The festival also saw Lochgelly host a full-day event including paintings by Joyce Gunn Cairns which featured images of people who are ageing creatively, readings from Christine De Luca and Bashabi Fraser and a developmental theatre performance '*Couldn't Care Less*' by Strange Theatre and Plutot La Vie.

Early Years - Children's Shows

July 2013 saw three pieces from Starcatchers selling out 6 performances at Carnegie Hall's studio theatre; *Sonic Playground*, *Too Many Cooks* and *Yarla and the Winter Wood* brought over 100 children under 4yrs into Carnegie Hall all showing clear appetite to return to Totfest in the Autumn.

The Bothy & Bothy Ballads

Following a successful Public Engagement Application to Creative Scotland we created a new project for Fife with visual and digital artists, Andrew Lennie, Alan Grieve and Claire Lammond. The Bothy visited KY4/5 communities throughout the summer of 2013, gathering stories which were then formed into an exhibition celebrating the rich culture of Fife. The richness of the stories gathered lead to a Traditional Music Commission being awarded by Creative Scotland to bring the stories to life through song and performance throughout 2014-2015.

Book Week Scotland

November 2013 saw the return of Book Week Scotland – the national campaign to celebrate books and reading. The week kicked off with the launch of the Question Quest competition at Dunfermline Carnegie Library which used Facebook and Twitter to engage library audiences to win beautiful book sculptures.

Fife Cultural Trust

Directors' report (continued)

249 people attended the adult programme of events across Fife ranging from 'Beer, Book & Burger' events with authors Russell D McLean and Stuart McBride to Alastair Reynolds talking about science fiction and writing a Dr Who novel, rounding off with broadcaster Vic Galloway and live music.

Our most interactive event this year saw Kirkcaldy Amateur Dramatics assist with the Murder Mystery night at Kirkcaldy Galleries. The adult programme finished with the annual Readers' Day with 5 authors including Fife's own James Oswald.

A packed schools programme showcased some of the UK's top flight writers, with cartooning, creative writing tips, laughter, scares and heroic adventure. Highlights for families included a book and film celebration of children's classic Peter Pan and a Furry Finale at Kirkcaldy Galleries offering stories, crafts and competitions as well as a mini zoo and visit from Santa's baby reindeer that attracted over 150 people in one afternoon.

Book Week Scotland Mural

During Book Week Scotland in 2013, the Scottish Book Trust wanted to celebrate reading, explore what writing and literature mean to Scotland and shout about the brilliant and essential place of libraries in communities across the country. To do this they commissioned artists to create five new artworks which have been unveiled in a different library across the country over the course of the week. Fife was very lucky to be chosen and we now have a sparkling new mural on the gable end of Buckhaven Library.

Five of Scotland's leading authors, Liz Lochhead, Angus Peter Campbell, Alan Bissett, Viv French and James Robertson came together to discuss what they thought was important about reading. Out of their conversation came five statements that have inspired the murals. Buckhaven's mural was created from the statement –

"Reading is a form of transport. Everyone is entitled to a travel pass. Gaun Yersel!"

Scottish Week

Reprised by popular demand, FCT's second Scottish Week was timed to support schools' Burns celebrations in late January, and again it drew capacity audiences. The range of events across Fife from Dairsie to Dunfermline contributed to a massive increase in uptake as audience figures grew from 3,462 in 2012 to 5,346 in 2013 – a growth of around 55%.

The Edinburgh International Book Festival Partnership

For an unprecedented third year running, Fife's libraries were invited to be an Edinburgh International Book Festival partner. Over 2,500 children started the new school year, inspired by amazing writers.

Events

FCT's libraries have held a variety of events for adults across Fife in the last year. From our first Poetry Slam to taking part in the On the Rocks festival at St Andrews we have tried to provide something for everyone.

Kirkcaldy Galleries has featured heavily in our event programme since it reopened in June 2013. A full week of celebratory events saw renowned author Val McDermid start the week, James Robertson popped in, authors Carmen Reid and Shari Low hosted a Girls Night In and *The Scots who Enlightened the World* was an appropriate topic for another event presented by Andrew Fergusson.

The opening week also coincided with MANIL (Make a Noise in Libraries Campaign) promoting the services we offer to visually impaired members of our communities. Talking Book and Large Print supplier, W F Howes worked with FCT to bring actor Gordon Griffin to Kirkcaldy Galleries to talk

Fife Cultural Trust

Directors' report (continued)

about the production of talking books. 174 people were entertained by these authors throughout the week.

FCT's libraries started the year 'On the Rocks', taking part in the programme of events in St Andrews with Doug Johnstone. He was followed by Lisa Ballantyne on World Book Night. The Poetry Slam saw 6 brave competitors taking to the stage. Robin Cairns, Ally Malone and Christine May judged the performances. Robin, Ally and host Andrew C Ferguson provided entertainment in between rounds.

Two Lady Killers, female crime writers, in the form of Catriona MacPherson, visiting from America, and local author Shirley McKay visited libraries to talk about their latest novels. The moving story of a Somalian refugee and his daughter who find themselves as refugees in Glasgow was the basis of Karen Campbell's talk during Diversity Week.

Our final author event saw Robert Low at Dunfermline Carnegie Library bringing to life the story of Robert the Bruce and the battle at Bannockburn.

In total these events brought an additional 165 people in to libraries across Fife.

FCT's museums offer a year-round range of free, drop-in activities as well as bookable events for children and adults. This year we offered 46 events, demonstrations and workshops ranging across puppet show, crafts, animal handling and story telling. Over the year staff also delivered over 30 talks about our current projects to community groups.

Two stand-out events took place in October. The first was a special schools event. On Friday 4th October, Auchmuty High School had a unique visit from a Scottish masterpiece. For just one day, *Blue and White Teapot*, painted by the Scottish Colourist S.J. Peploe in 1917, left its usual home in Kirkcaldy Galleries to be displayed in the school's brand new Assembly Hall.

Auchmuty was one of 26 schools across the UK to sign up to the 'Masterpieces' project – an initiative from the Public Catalogue Foundation and the BBC to widen access to art in public collections. We worked with the Auchmuty Art department to set up a programme of talks and visits for their pupils. On the day itself, Iain Clark and Janice Crane, Exhibitions and Outreach Curators, engaged with hundreds of pupils!

On 5 October an Archaeology Day open to the public, attracted 68 people to hear from experts and enthusiasts on recent Treasure Trove finds, metal detecting and recent research on the Pictish silver hoard from Norrie's Law.

Children and families

We have continued our series of free exhibitions and activities aimed at drawing in a family audience, particularly at school holiday times. This summer saw *Animal Magic* at St Andrews Museum; *Cabinet of Curiosities* at Methil Heritage Centre and at the newly opened Kirkcaldy Galleries we ran *Art Lab*. Over the Christmas holidays Century of Childhood ran at Kirkcaldy Galleries. All of these have been specially created by the Museums team and drawn from across our rich museum, art and archive collections. Full of imaginative ideas with accompanying activities and specially commissioned interactive exhibits, they're especially designed to appeal to adults and children of all ages – ideal for a family day out. Across Fife, our venues attract discrete audiences so these shows are also designed to tour across all of our museum display spaces with minor adaptations and updates to suit each venue.

Friends Electric

Theatres and Libraries are all about stories. Thanks to Creative Scotland Funding, we blurred the lines with this magical touring show. This funny, thought-provoking show came to four of Fife's libraries

Fife Cultural Trust

Directors' report (continued)

and two theatre spaces in October 2013. Over 200 children and adults became immersed in this magical story about a spark of connection igniting between a human (you) and a robot (like you?). It explored what makes us human, how our hearts can rule our brains and how our brains can do amazing things.

Partnership working

The year round exhibition programme across our museums couldn't be achieved without working with a whole series of partners, some regular and longstanding. These rich and rewarding relationships bring different interests, expertise and perspectives into our galleries. At St Andrews Museum in the spring 2013, the Museum and Gallery students of the University of St Andrews were supported in staging a colourful and thought provoking show **Botany- Cultivating Collections**. Over the following winter Fife Contemporary Art & Craft brought British Crafts Council touring exhibition **Added Value?** At Methil Heritage Centre museum staff worked closely with the Friends of Methil Heritage on two exhibitions with a very local flavour- **Ports and Harbours of Largo Bay** in spring 2013 and **Power to the People** in spring 2014.

In other partnerships, we worked with Kirkland High School and Kirkcaldy Art Club to show their art work at shows in Methil and Kirkcaldy.

One of our longest standing partnerships is with Shell UK, who have been sponsoring the annual Fife Art exhibition for 30 years. In November, the exhibition once again showcased the work of amateur artists from Fife. 345 people took part and six works were selected by judges to be bought by Shell and gifted to NHS Fife for display in Health venues across Fife.

Perhaps our most unusual "partnership" this year was with the people of Fife. For the opening of Kirkcaldy Galleries we wanted to give visitors the chance to see the paintings they have loved best and missed most while we were closed. In the months running up to the opening we ran a poll, in conjunction with the Fife Free press and the BBC's Your Paintings website. Anyone could vote for their favourite work and when the poll closed, the votes were counted and the results used to create our first exhibition - The People's Pick. Celebrities voted too and it was fascinating to see the breadth of what was chosen. Top of the list was JH Lorimer's delightful portrait of a lady dancing round the drawing room of Kellie Castle, entitled *Spring Moonlight*

MAC - Fife's mobile museum - has the remit of taking exhibitions out beyond our buildings, to schools and communities venues. The aim is to visit audiences who find it difficult to visit our venues because of transport or mobility issues and to reach new audiences in areas where we have no venues. It toured Fife from September 2012 until December 2013 with the exhibition Kingdom of If - Art & Sustainability in Fife, created by Fife Contemporary Art & Craft. This interactive exhibition explored themes from biodiversity to carbon offsetting using specially commissioned artworks by Fife based artists - including plates made from local clay, sculpture from beach objects and a video powered by bicycle. As well as schools, Resource Centres and Out of school clubs, MAC made 24 visits to Care Homes and took part in events including Doors Open Day and Craig Festival. In 2013 over 78 visits, more than 5050 people had the opportunity to experience the exhibition.

Cultural Roadshows

Fife's fourth Cultural Roadshow took place on Wednesday 19th February 2014 at the Rothes Halls and was attended by 100 participants. The event continues to help Fife's cultural deliverers enhance their cultural offering. The event included a vibrant 'Marketplace' featuring 14 organisations offering advice and information. There were also 3 bookable workshops offering advice on funding, social media for beginners and evaluations. The day was a great success with feedback proving once more how important information and networking days such as this are.

Fife Cultural Trust

Directors' report (continued)

Fife Science Festival

Fife Science Festival is a thriving event which celebrates science through a diverse programme of events. The Festival continues to grow year on year with the 2013 event being the biggest ever with a programme of 32 events (an increase of 25% on the previous year), over 10 days, in 29 venues. This Fife-wide celebration of science and technology reached an amazing 14,440 visitors (an increase of 40% on last year) with the support of 35 partners without whom the festival would not be possible. Feedback from those involved clearly showed how much they enjoyed the activities and how much it energises the region, generates atmosphere and engages people in creativity and innovation through science.

Fife's Creative learning Network (FCLN)

This year's key driver for the FCLN was to review the structure and strategic positioning of the network, as well as continue to champion creativity, the arts and culture in schools and communities. This year saw a science and literacy project coordinated across 10 schools in Fife involving 324 pupils and 15 teachers. It offered CPD training and loan boxes on the theme of 'Exploring our amazing universe' and allowed teachers to explore science in a manner that was accessible to all pupils. What resulted were pieces of art work that included mobile planetariums, books and comic strips, rockets and book sculptures. An estimated 31,000 children and 950 adults were engaged with throughout the year.

Film and Digital

2013-14 has seen audiences grow for our 'live by satellite' film programme with performances regularly selling out. After the tremendous response to our screenings of the film *'The Queen'*, we were delighted to be able to offer our audiences a chance to enjoy *'The Audience'* as part of National Theatre Live. The NT Live production of *War Horse* sold out on 27th February and an extra 'encore' screening was arranged to meet demand. A highlight of the live by satellite programme at Adam Smith Theatre was David Tennant playing *Richard II*. This was the first in a season being broadcast by the Royal Shakespeare Company and follows on from the highly successful National Theatre Live broadcasts.

After the success of *'Brave'* in summer 2012 we programmed a range of films at Adam Smith Theatre from *Monsters University* to *Despicable Me 2* aimed primarily at the school holiday market. In August and September we screened critically acclaimed films from the Edinburgh Film Festival like the sassy *'Frances Ha'* and the intriguing eco-warrior drama *'The East'* which were both well received.

We also programmed four classic silent films including Harold Lloyd's *Safety Last*, Buster Keaton's *The General* and Chaplin's *The Kid* which took the audience a step back in time. These were accompanied by Mike Nolan on piano, providing a unique sound and cinematic experience. Adding to this popular triumvirate was the UK premiere of *Lady Windermere's Fan* with live orchestra accompaniment.

The film programme was particularly strong in the spring, with a range of big films including, *12 Years A Slave*, *Philomena*, *Sunshine On Leith*, *Gravity*, *Saving Mr Banks* and *Frozen* alongside art house films like *Blue is the Warmest Colour* and US Indie *Short Term 12*. We also took part again in the national French (November) and Italian (April) Film Festivals.

April 2013 also saw our ON Screen cinema (via Film mobile Scotland) offering being extended to Lochgelly Centre for the first time, with screenings particularly popular as a relatively inexpensive family orientated activity for the local community.

Fife Cultural Trust

Directors' report (continued)

Christmas Productions

Pinocchio, Carnegie Hall 29th November – 24th December

The Little Mermaid, Adam Smith Theatre 6th December – 11th January

27 performances of *Pinocchio* and 42 of *The Little Mermaid* saw 29,688 people welcomed through the doors of Adam Smith Theatre and Carnegie Hall. Over 11,000 tickets were sold in Dunfermline and 18,000 in Kirkcaldy generating over £278,000 worth of ticket sales. *The Little Mermaid* was enjoyed by 22 schools and *Pinocchio* by 15 different schools. Both shows received excellent reviews with one reviewer from the FFP saying that *The Little Mermaid* was 'The best panto I have ever seen.'

Plans are now well under way for Christmas 2014 which will see *Jack & The Beanstalk* at Adam Smith and *Snow White* at Carnegie Hall.

Dancing Days, Pathhead Hall, October

Occupying the space between community, amateur and professional arts, Fife Performance Ensemble offered local people over 60 the opportunity to create a theatrical show based on their own memories and experiences. It was created by FCT as part of this year's Luminare; Scotland's Creative Ageing Festival with funding from Creative Scotland. The BBC visited the project before opening night and heard just how important and wonderful a project it had been for the participants.

FCT's visual arts spaces Fifespace & Fotospace continue to be a valuable space for local artists to display their work.

'*Voyaging to Antarctica*' by local secondary school art teacher Robert Ward was the first exhibition to be displayed across two FifeSpace galleries, Rothes Halls and Lochgelly Centre. The exhibition in Rothes Halls featured a series of large scale pencil drawings, whilst the Lochgelly display comprised of 3D work, photography and printmaking. The exhibition was well received in both venues.

FotoSpace gallery hosted three successful exhibitions during April and May, '*What Hercules Might See*' by Peter Iain Campbell, '*Deafening Echoes*' by Ian Patterson and the '*Fife Secondary School Higher Photography Show*'.

'*Seeing Ourselves*', FifeSpace and FotoSpace, Rothes Halls was curated by the recently formed Document Scotland Collective and showcased the best in new Scottish documentary photography from eleven leading photographers working in Scotland right now.

FifeSpace, Lochgelly Centre featured hand printed artwork in a wide variety of media by Fife Dunfermline Print Workshop. This exhibition was officially opened by depute provost, Cllr. Kay Morrison.

'*Mach Goes Commando*' - Internationally acclaimed artist David Mach created a brand new body of work for his exhibition in Lochgelly Centre. '*Mach Goes Commando*' celebrates David's childhood 'comic book' heroes and features prints, collages and paintings. David, who was born in Methil, Fife, is delighted to be exhibiting in Lochgelly Centre and believes it's the perfect location for his new exhibition which was inspired by 'comics' published by the DC Thomson Group during the 50s and 60s.

'*The Natural World*', a vibrant collection of textile artworks inspired by colours and textures observed in the natural world. This exhibition was created by the Phoenix 11 textile group from Dalgety Bay and ran in FifeSpace, Rothes Halls from 7th October until 19th December 2013.

Fife Cultural Trust

Directors' report (continued)

The very successful 'Creative Ageing' exhibition by Joyce Gunn Cairns in FifeSpace, Lochgelly Centre concluded with a demonstration by the artist herself alongside a screening of an award winning film about her work called 'The Inner Self'. This event was attended by a number of Fife based artists as well as others who had travelled from across Scotland.

FotoSpace exhibitions included 'Off The Wall' by Stan Farrow which encapsulated his interest in the abstract art of the late 20th Century and 'Open Submissions 2', the second competition organised by Fife Foto Group.

Carolyn Scott's 'The Centre', which featured candid photographs of people who work, pass through and visit The Kingdom Shopping Centre in Glenrothes.

Kirkcaldy Carnival

This outdoor spectacular brought lots of colour, costumes and music to Kirkcaldy on 20th July – and an estimated 10,000 attenders. FCT together with Jazz Scotland and Kirkcaldy for All produced the event which included over 150 international performers and 60 community participants. To mount the event £40,000 funding was secured via Kirkcaldy BID Company Kirkcaldy4all, Fife Council Strategic Events, Kirkcaldy Area Committee, Kirkcaldy Common Good Fund and via help-in-kind.

Local Arts

FCT continues to support a thriving local arts scene, providing space, support and assistance to companies across Fife, including Dunfermline Arts Guild, Kirkcaldy Amateur Operatic Society, Carnegie Youth Theatre, Why Not? Musical Theatre Company, East Fife Ladies Choir, Kelty Musical Association, Rosyth & District Musical Society, Dunfermline Dramatic Society, Fife Brass Band Festival, Cowdenbeath Theatre Company, Lochgelly and District Amateur Musical Association, Youth Music Theatre Scotland, Glenrothes Amateur Musical Association, The Gilbert and Sullivan Societies and many more.

We also work in partnership with a wide range of community groups to offer a full programme of more than 50 weekly arts based courses and classes across a range of subjects such as drama, pottery, dance, aerial, drawing and painting.

Capital Projects

Dunfermline Museum and Art Gallery (DMAG)

With a mix of Heritage Lottery Fund, Fife Council and Carnegie Dunfermline Trust funding, FCT are actively involved in developing the new £12.8m **Dunfermline Museum and Art Gallery** project, and which FCT will operate on behalf of Fife Council, which adjoins and integrates with the world's first Carnegie Library. The project was inspired by the belief that Dunfermline's heritage sector will receive a much-needed boost by providing a modern, fit-for-purpose, attractive venue in the Heritage Quarter. The main museum displays will focus on Dunfermline's more recent industrial and social history and the whole integrated library, archive/local history, and museum building will act as a signpost to all the cultural and heritage attractions in the city. The new build is expected to be completed in 2016.

Kirkcaldy Galleries

The opening of **Kirkcaldy Galleries** in June 2013 has restored many of the original features of the War Memorial building, as well as providing a fresh, contemporary space for visitors to enjoy. Throughout **2012-13** both Kirkcaldy Central Library and Kirkcaldy Museum & Art Gallery were closed and decanted to allow the extensive programme of work to create this integrated venue to take

Fife Cultural Trust

Directors' report (continued)

place.

The building was declared open on Friday 7 June by Gordon Brown MP who, alongside guest speakers, writer Val McDermid and artist Jack Vettriano, spoke movingly about the inspiration and affection with which this museum, library and gallery is held by them and by many local people. A sun drenched weekend of family activities and events took place throughout the venue and the War Memorial Gardens outside.

Modernisation work at **Auchtermuchty Library** was completed in early summer 2014. The newly refurbished facility now offers customers a more pleasant library experience.

Reserves policy

The Board approved the FCT Reserves Policy in February 2014 which defines requirements to generate reserves over the period to 31 March 2019 and clarifies directors' responsibilities for monitoring.

Plans for future periods

FCT have approved their Strategic Plan which is set out in Action Plan 2014-2019. The Trust have defined their 4 key strategic priorities as:

PRIORITY 1. Enhancing and promoting Fife's cultural profile and reputation

PRIORITY 2. Enhancing equality of opportunity

PRIORITY 3. Caring for, developing and celebrating Fife's culture and heritage

PRIORITY 4. Helping Fife to achieve its economic potential.

Within each priority there are 5 key areas for action which are replicated within business plans to define key actions for teams to ensure all objectives and activities are in line with the strategic plan throughout the organisation. Some examples of key areas of work and projects over the next 12 months within each of these priorities are set out below.

In Priority 1 – Enhancing and promoting Fife's profile and reputation –

FCT secured the top level (£400,000) of Creative Scotland funding to develop a Fife Youth Arts Hub network across all 7 areas of Fife over the period 2014 – 2016. There will also be an eighth 'Digital Hub' created to record and share work between all 7 Hubs. The Hubs will offer youth-led opportunities to engage children and young people aged 0-25 years with all performing, presenting and creative arts. The work of the Hubs will also be used to create a unique Cultural Festival for Young People during the summers of 2015 and 2016, and, by the end of the project, development of a Youth Arts Strategy for Fife.

Among many projects to enhance profile, the trust will be working with Fife Council and the NHS to develop a curriculum of dance opportunities within schools delivering on key Curriculum for Excellence outcomes, and linking to the new National qualifications and continuing courses.

In addition the Trust will continue to develop on the strengths of the various festivals including Comedy and Film and also to continue to enhance and deliver children's theatre including Totfest throughout Fife. Library Services will continue to develop programmes in line with the demographics

Fife Cultural Trust

Directors' report (continued)

of Fife and will work particularly to increase engagement with teenagers. As the Dunfermline Museum and Art Gallery project progresses, this will provide significant opportunities to engage with the local community and to promote the development including the recruitment of volunteers to the project.

The Trusts website will be re-launched in September 2014 which will also improve access and engagement for all.

Priority 2 – Enhancing equality of opportunity

The Trust will carry out a pricing strategy review to ensure that free to access services can be maintained and that those services for which we charge are priced appropriately. The Trust will also continue to develop, deliver and market resources for schools including outreach loans, and a programme of visits to schools.

A series of workshops are planned linked to the museums exhibition programme, many of which will be themed around WW1 and a programme of events including focus weeks will also be developed.

Dance development will also be used along with other art forms to work with particular focus groups including dementia sufferers and people with disabilities.

A new marketing and audience development strategy will be developed which will include a focus on enhancing customer engagement and service provision to target specific focus groups and current non-users of our services and facilities.

Priority 3 – Caring for, developing and celebrating Fife's culture and heritage

During 2014 FCT will review and re-launch the museum collections public enquiry service to improve the collecting and identification procedures. In addition a strategy will be developed to improve access to Local History and Genealogy services to enhance customer experiences and improve on-line access.

A digital strategy and associated content will be developed to improve access through the new FCT website in September 2014. The Trust is aiming to achieve and maintain Full Accreditation status for all eligible FCT managed museums.

Priority 4 – Helping Fife to achieve its economic potential

The Trust has developed a financial strategy for 2014-15 which will ensure flexibility and efficiency and financial stability moving forward.

In 2014-15 the Trust will establish a range of methods for improved feedback from customers to ensure service provision meets their needs and that all opportunities to improve revenue generation are exploited. This will dovetail with the new business plan and the financial strategy to ensure long term sustainability for the organisation and the services that it delivers.

A key focus in 2014-15 will be developing funding development opportunities, particularly unrestricted funding opportunities, as well as improving retail and catering provision over our facilities. This is paramount to the long term financial sustainability of the Trust.

FCT currently has underway a range of strategic reviews including workforce planning, revised terms and conditions, income generation, retail development and opening hours, which will help to mitigate

Fife Cultural Trust

Directors' report (continued)

the impact of delivering the significant savings FCT is facing and will also grow and develop the business ensuring the longer term financial and operational sustainability of the business. The Board feel this strategic and managed approach is essential to ensure the long term viability of the organisation.

The Trust is also implementing workforce planning measures to ensure its long term sustainability.

Risk

The major strategic, business and operational risks that the organisation faces have been identified and are reviewed by the Board periodically and in detail on a regular basis by the Finance and Audit Committee. Systems have been established and are regularly reviewed. These are strengthened as required to ensure that the necessary steps are taken to lessen these risks.

Employees

The company maintains a policy of regularly providing all employees and, where represented, trade unions with information on the company's performance. The company operates an Equal Opportunities policy and applies this policy to all employees and job applicants. The policy seeks to ensure that everyone receives equality of opportunity, regardless of age, carer responsibility, colour, disability, ethnic origin, gender, marital status, nationality, politics, race, religion, sexuality, social/economic status, trade union membership/activity or any other justifiable grounds. All persons employed by the company have the opportunity for training, development and career progression.

Third party indemnity insurance was paid by the company during the period for the benefit of the directors of the company.

Auditors

So far as each director is aware, there is no relevant audit information of which the auditors are unaware.

Each director has taken all the steps that they ought to have taken as a director to make themselves aware of any relevant audit information and to establish that the auditors are aware of it.

By order of the board

SR Cross
Chairman
27 August 2014

Fife Cultural Trust

Statement of directors' responsibilities

The directors (who are the trustees of the charity for the purposes of charity law) are responsible for preparing the annual report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the group incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing those accounts, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable United Kingdom Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the accounts comply with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Fife Cultural Trust

Independent Auditor's Report to the Members and Directors of Fife Cultural Trust

We have audited the accounts of Fife Cultural Trust for the year ended 31 March 2014, which comprise the group and parent charitable company income and expenditure account, the group and parent charitable company statement of financial activities, the group and parent charitable company balance sheets and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made exclusively to the members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, and to the charity's directors, as a body, in accordance with Section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and Regulation 10 of the Charities Accounts (Scotland) Regulations 2006 (as amended). Our audit work has been undertaken so that we might state to the members and the charity's directors those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity, its members as a body and its directors as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of directors and auditors

As explained more fully in the Directors' Responsibilities Statement set out on page 23, the directors' (who are also the trustees of the charity for the purposes of charity law) are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view.

We have been appointed auditors under Section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and under the Companies Act 2006 and report to you in accordance with those Acts.

Our responsibility is to audit and express an opinion on the accounts in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APBs) Ethical Standard for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the accounts sufficient to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the group's and parent charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the accounts. In addition we read all the financial and non-financial information in the directors' report to identify material inconsistencies with the audited accounts and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Fife Cultural Trust

Independent Auditor's Report to the Members and Directors of Fife Cultural Trust (continued)

Opinion on financial statements

In our opinion the accounts:

- give a true and fair view of the state of the group's and the parent charitable company's affairs as at 31 March 2014 and of the group's and the parent charitable company's incoming resources and application of resources, including the group's and the parent charitable company's income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and Regulations 6 and 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Directors' Report (including the Strategic Report) for the financial year for which the accounts are prepared is consistent with the accounts.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- the parent charitable company has not kept proper and adequate accounting records or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company's accounts are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

George M Hay (Senior Statutory Auditor)

For and on behalf of Henderson Loggie, Statutory Auditor

Dundee

Henderson Loggie is eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006

27 August 2014

Fife Cultural Trust

Group and parent charitable company income and expenditure account for the year ended 31 March 2014

	Note	Group £	2014 Company £	Group £	2013 Company £
Turnover		12,787,216	12,147,255	6,372,346	6,047,516
Administrative costs		(12,544,285)	(12,161,173)	(6,135,909)	(5,985,868)
Operating surplus/(deficit)	9	242,931	(13,918)	236,437	61,648
Other finance costs		(2,385)	(2,385)	(948)	(948)
Net surplus/(deficit) for the year before Gift Aid		240,546	(16,303)	235,489	60,700
Gift Aid Received		-	256,849	-	174,789
Net income for the year		240,546	240,546	235,489	235,489
Statement of total recognised gains and losses					
Net income for the year		240,546	240,546	235,489	235,489
Pension deficit transferred in		-	-	(1,497,000)	(1,497,000)
Actuarial loss on retirement benefit scheme		(941,000)	(941,000)	(146,000)	(146,000)
Total recognised losses relating to the financial year		(700,454)	(700,454)	(1,407,511)	(1,407,511)

The 2013 figures related only to six months of operation for the charity.

The accounts have been prepared on the basis that all activities are continuing.

The notes on pages 30 to 41 form part of these accounts.

Fife Cultural Trust

Company balance sheet at 31 March 2014

	Note	£	2014 £	£	2013 £
Fixed assets					
Tangible assets	11		283,189		122,878
Investments	12		100		100
			<u>283,289</u>		<u>122,978</u>
Current assets					
Stock	13	56,285		51,320	
Debtors	14	429,225		1,240,698	
Cash in hand		777,818		236,089	
			<u>1,263,328</u>	<u>1,528,107</u>	
Current liabilities					
Creditors: amounts falling due in one year	15	1,211,129		1,265,954	
			<u>52,199</u>	<u>262,153</u>	
Net current assets					
			<u>335,488</u>	<u>385,131</u>	
Net assets excluding pension deficit					
Pension deficit	17		(2,165,000)		(1,622,000)
Net liabilities including pension deficit					
			<u>(1,829,512)</u>	<u>(1,236,869)</u>	
Funds					
Unrestricted funds		100,781		245,941	
Pension reserve		(2,165,000)		(1,622,000)	
Total unrestricted funds					
			<u>(2,064,219)</u>	<u>(1,376,059)</u>	
Restricted funds	19		234,707		139,190
Total deficit					
			<u>(1,829,512)</u>	<u>(1,236,869)</u>	

The financial statements were approved and authorised for issue by the Board on 27 August 2014 and signed on its behalf by:

SR Cross
Chairman

Fife Cultural Trust

Consolidated balance sheet at 31 March 2014

	Note	£	2014 £	£	2013 £
Fixed assets					
Tangible assets	11		283,189		122,878
Current assets					
Stock	13	56,285		51,320	
Debtors	14	429,225		1,240,698	
Cash in hand		777,918		236,089	
			1,263,428	1,528,107	
Current liabilities					
Creditors: amounts falling due in one year	15	1,211,129		1,265,854	
Net current assets			52,299		262,253
Net assets excluding pension deficit			335,488		385,131
Pension deficit	17		(2,165,000)		(1,622,000)
Net liabilities including pension deficit			(1,829,512)		(1,236,869)
Funds					
Unrestricted funds		100,781		245,941	
Pension reserve		(2,165,000)		(1,622,000)	
Total unrestricted funds			(2,064,219)		(1,376,059)
Restricted funds	19		234,707		139,190
Total deficit			(1,829,512)		(1,236,869)

The financial statements were approved and authorised for issue by the Board on 27 August 2014 and signed on its behalf by:

SR Cross
Chairman

Fife Cultural Trust

Consolidated statement of financial activities for the year ended 31 March 2014

	Note	Unrestricted fund £	Restricted fund £	Total 2014 £	Total 2013 £
Incoming resources					
Incoming resources from generated funds:					
Grants and donations	4	126,733	260,542	387,275	438,402
Donated from Fife Council					
- assets		88,373	-	88,373	-
- pension - voluntary severance		1,027,301	-	1,027,301	-
		<u>1,242,407</u>	<u>260,542</u>	<u>1,502,949</u>	<u>438,402</u>
Incoming resources from charitable activities:					
Provision of cultural facilities	5	2,673,873	21,550	2,695,423	1,436,548
Contract with Fife Council		8,696,655	-	8,696,655	4,668,038
		<u>11,370,528</u>	<u>21,550</u>	<u>11,392,078</u>	<u>6,104,586</u>
Total incoming resources		<u>12,612,935</u>	<u>282,092</u>	<u>12,895,027</u>	<u>6,542,988</u>
Resources Expended					
Charitable activities					
Provision of cultural facilities	6	12,250,396	209,887	12,460,283	6,003,859
Governance	7	76,387	10,000	86,387	132,998
Total resources expended		<u>12,326,783</u>	<u>219,887</u>	<u>12,546,670</u>	<u>6,136,857</u>
Net movement in funds and net income for the year before transfers		286,152	62,205	348,357	406,131
Transfers	19	(33,312)	33,312	-	-
Actuarial loss on Fife Council Pension Fund	17	(941,000)	-	(941,000)	(146,000)
Other resources expended	8	-	-	-	(1,497,000)
Net movement in funds (after transfers and actuarial loss on pension scheme)		<u>(688,160)</u>	<u>95,517</u>	<u>(592,643)</u>	<u>(1,236,869)</u>
Fund balances at 1 April 2013		<u>(1,376,059)</u>	<u>139,190</u>	<u>(1,236,869)</u>	<u>-</u>
Fund balances carried forward at 31 March 2014		<u>(2,064,219)</u>	<u>234,707</u>	<u>(1,829,512)</u>	<u>(1,236,869)</u>
		=====	=====	=====	=====

The 2013 figures related only to six months of operation for the charity.

All of the above results are derived from continuing activities. All gains and losses recognised in the year are included above.

Fife Cultural Trust

Notes to the consolidated accounts

1 Accounting policies

Basis of accounting

The accounts have been prepared under the historical cost basis of accounting and in accordance with applicable accounting standards. The accounts are set out so as to comply with the Statement of Recommended Practice: Accounting and Reporting by Charities approved by the Accounting Standards Board in April 2005. The charity has availed itself of Paragraph 3(3) of Schedule 4 of the Companies Act and adapted the Companies Act formats to reflect the special nature of the charity's activities.

Cash flow statement

The group has taken advantage of the exemption in Financial Reporting Standard No. 1 from the requirement to produce a cashflow statement on the grounds that the group's figures are included in the consolidated accounts of Fife Council.

Group accounts

These accounts consolidated the results of the charitable company and its wholly owned subsidiary Fife Cultural Services Trading Limited, on a line by line basis.

Funds

Funds are classified as either restricted funds or unrestricted funds, defined as follows:

Restricted funds are funds subject to specific trusts, which may be declared by the donor or with their authority. Some are restricted income funds expendable at the discretion of the Board in furtherance of a particular activity, such as government grants for a specific centre, and funds raised for particular client groups or activities. Others are capital funds where the assets are required to be invested for long term use.

Unrestricted funds are expendable at the discretion of the Board in furtherance of the objectives of the group. If part of the unrestricted funds is earmarked at the discretion of the Board for a particular project it is designated as a separate fund. This designation has an administrative purpose only, and does not legally restrict the Board's discretion to apply the fund.

A transfer is made from unrestricted funds to restricted funds to compensate fully all restricted funds which would otherwise be in deficit at the accounting date unless it is only a short term deficit and that subsequent funds are received to remove the deficit.

Incoming resources

Activities for generating income is accounted for on an accruals basis.

Income from the Fife Council is accounted for on an accruals basis and is agreed in advance based on the level of service provided.

Resources Expended

All expenditure is accounted for on an accruals basis. Where costs cannot be directly attributed to a cost heading, they have been allocated on a basis consistent with use of the resources.

Fife Cultural Trust

Notes to the consolidated accounts (continued)

1 Accounting policies (continued)

Depreciation

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost or valuation, less estimated residual value, of each asset evenly over its expected useful life as follows:

IT Software	-	6 years
IT Hardware	-	4 years
Equipment (Short Life)	-	4 years
Equipment (Medium Life)	-	5 to 8 years
Equipment (Long Life)	-	10 years
Fixtures and Fittings	-	5 years

Pension

The Authority participates in the Fife Council Pension Fund by virtue of its status as an “admitted body”. This is a defined benefit scheme, and the assets are invested in external funds.

The costs of providing pensions are charged to the profit and loss account on a consistent basis over the working life-time of the members. These costs are determined by a qualified actuary and any variations from the regular costs are spread over the remaining working life-time of the current members.

Leases

Operating lease rentals are charged to the income and expenditure account on a straight line basis over the period of the lease.

Stocks

Stocks of materials and consumables are stated at the lower of cost and net realisable value in the ordinary course of operating.

Taxation

The charitable company is exempt from tax on income and gains falling within Section 505 of the Taxes Act 1988 or Section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

Related party transactions

The charity has taken advantage of the exemption in Financial Reporting Statement No 8 from disclosing transactions with other group companies on the grounds that consolidated accounts are produced.

Fife Cultural Trust

Notes to the consolidated accounts (continued)

2 Financial activities of the charity

The financial activities shown in the consolidated statement includes those of the charity's wholly owned subsidiary, Fife Cultural Services Trading Limited.

The summary of the financial activities undertaken by the charity is set out below:

	2014 £	2013 £
Gross incoming resources	12,511,915	6,392,947
Total expenditure on charitable activities	(13,019,196)	(7,497,818)
Governance costs	(85,362)	(131,998)
	<hr/>	<hr/>
Net outgoing resources	(592,643)	(1,236,869)
Total funds brought forward	(1,236,869)	-
	<hr/>	<hr/>
Total funds carried forward	(1,829,512)	(1,236,869)
	<hr/> <hr/>	<hr/> <hr/>
Represented by		
Unrestricted funds	(2,064,219)	(1,376,059)
Restricted funds	234,707	139,190
	<hr/>	<hr/>
	(1,829,512)	(1,236,869)
	<hr/> <hr/>	<hr/> <hr/>

Fife Cultural Trust

Notes to the consolidated accounts (continued)

3 Commercial trading operations and investment in trading subsidiary

The wholly owned trading subsidiary, Fife Cultural Services Trading Limited, which is incorporated in Scotland, pays all its profits to the charity by Gift Aid. The Charity owns the entire issued share capital of 100 ordinary shares of £1. A summary of the trading results is shown below:

	2014 £	2013 £
Summary profit and loss account		
Turnover	639,961	324,830
Administrative expenses	(383,112)	(150,041)
Net profit before Gift Aid	256,849	174,789
Amount gifted to the charity	(256,849)	(174,789)
Net profit after Gift Aid	-	-
The assets and liabilities of the subsidiary were:		
Current assets	1,125	1,100
Creditors		
Amounts falling due within one year	(1,025)	(1,000)
	100	100
Aggregate share capital and reserves	100	100

4 Grants and donations

	Unrestricted funds £	Restricted funds £	Total 2014 £	Total 2013 £
Income from Arts and Theatres Trust Fife Limited	-	-	-	227,593
Income from libraries and museums	-	-	-	29,214
Other grants and donations	126,733	260,542	387,275	181,595
	126,733	260,542	387,275	438,402

Fife Cultural Trust

Notes to the consolidated accounts (continued)

5 Incoming resources

	Unrestricted funds £	Restricted funds £	Total 2014 £	Total 2013 £
Arts programme	58,662	21,550	80,212	37,939
Theatre production	1,410,250	-	1,410,250	877,982
Catering and bar facilities	129,629	-	129,629	82,870
Libraries and museums	561,176	-	561,176	91,958
Hire and let income	290,812	-	290,812	158,786
Course fees	17,832	-	17,832	3,981
Other income	205,512	-	205,512	183,032
	<u>2,673,873</u>	<u>21,550</u>	<u>2,695,423</u>	<u>1,436,548</u>
	=====	=====	=====	=====

6 Costs of providing service

Arts programme	69,799	80,044	149,843	190,842
Theatre production	1,141,920	86,739	1,228,659	768,592
Catering and bar facilities	205,480	-	205,480	74,594
Libraries and museums	722,505	31,993	754,498	414,512
Employee costs	7,596,380	245	7,596,625	3,284,904
Pension costs	1,393,000	-	1,393,000	572,491
Property costs	147,825	-	147,825	54,139
Supplies and services	860,627	-	860,627	564,419
Transport costs	89,033	-	89,033	44,986
Depreciation	23,827	10,866	34,693	34,380
	<u>12,250,396</u>	<u>209,887</u>	<u>12,460,283</u>	<u>6,003,859</u>
	=====	=====	=====	=====

7 Governance

Audit fees	15,975	-	15,975	14,000
Non audit fees	19,220	-	19,220	-
Legal fees	41,192	10,000	51,192	118,998
	<u>76,387</u>	<u>10,000</u>	<u>86,387</u>	<u>132,998</u>
	=====	=====	=====	=====

Fife Cultural Trust

Notes to the consolidated accounts (continued)

8 Other resources expended

The previous year's figure of £1,497,000 relates to the pension deficit attributed to the employees transferred at 1 October 2013 from Fife Council under the TUPE regulations.

9 Operating surplus

	Group		Company	
	2014	2013	2014	2013
	£	£	£	£
This is stated after charging/(crediting):				
Depreciation	34,693	34,380	34,693	34,380
Auditor's remuneration	15,975	14,000	14,950	13,000
	<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>

10 Staff numbers and costs

	2014	2013
	£	£
Wages and salaries	6,351,700	3,108,802
Redundancy costs - voluntary severance	362,599	-
Social security costs	357,326	176,102
Pension costs - service charge cost	1,393,000	572,491
Pension costs - curtailment re voluntary severance	525,000	-
	<u>=====</u>	<u>=====</u>
	8,989,625	3,857,395

No member of the Board received remuneration or any expenses from Fife Cultural Trust other than Directors indemnity insurance.

The average monthly full-time equivalent number of employees of the company during the period was:

	2014	2013
	Number	Number
Employees	458	451
	<u>=====</u>	<u>=====</u>

The number of employees whose emoluments as defined for taxation purposes amounted to £60,000 or more in the year were as follows:

	2014	2013
	Number	Number
£60,000 - £70,000	2	-
£70,001 - £80,000	1	1
	<u>=====</u>	<u>=====</u>
	3	1
	<u>=====</u>	<u>=====</u>

Fife Cultural Trust

Notes to the consolidated accounts (continued)

11 Fixed assets

	Fixtures fittings & equipment £
Cost	
At 1 April 2013	157,258
Additions	195,004
	<hr/>
At 31 March 2014	352,262
	<hr/>
Depreciation	
At 1 April 2013	34,380
Charge for year	34,693
	<hr/>
At 31 March 2014	69,073
	<hr/>
Net book value	
At 31 March 2014	283,189
	<hr/> <hr/>
At 31 March 2013	122,878
	<hr/> <hr/>

12 Investments

	Group		Company	
	2014	2013	2014	2013
	£	£	£	£
	-	-	100	100
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Fife Cultural Services Trading Limited is a wholly owned subsidiary, incorporated in Scotland. The profit for the year in Fife Cultural Services Trading Limited is £Nil (2013 – Nil) and closing shareholders' funds are £100 (2013 – £100).

13 Stock

	Group		Company	
	2014	2013	2014	2013
	£	£	£	£
Stock	56,285	51,320	56,285	51,320
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Fife Cultural Trust

Notes to the consolidated accounts (continued)

14 Debtors

	Group		Company	
	2014 £	2013 £	2014 £	2013 £
Trade debtors	51,735	75,622	51,735	75,622
Prepayments and accrued income	204,849	437,720	204,849	437,720
Fife Council	113,850	673,116	113,850	673,116
VAT	58,791	54,240	58,791	54,240
	<u>429,225</u>	<u>1,240,698</u>	<u>429,225</u>	<u>1,240,698</u>
	=====	=====	=====	=====

15 Creditors

Amounts falling due within one year:

Trade creditors	221,846	355,997	221,846	355,997
Fife Council	206,388	223,972	206,388	223,972
Accruals and deferred income	782,895	685,885	781,870	684,885
Amounts due to subsidiary	-	-	1,025	1,100
	<u>1,211,129</u>	<u>1,265,854</u>	<u>1,211,129</u>	<u>1,265,954</u>
	=====	=====	=====	=====

16 Commitments

	Land and buildings £	Other £	2014 Total £	2013 Total £
<i>Annual commitments under non-cancellable operating leases are as follows:</i>				
Operating leases which expire:				
Within one year	-	-	-	-
Over five years	66	-	66	66
	<u>66</u>	<u>-</u>	<u>66</u>	<u>66</u>
	=====	=====	=====	=====

The £66 included under land and buildings is the peppercorn rent paid to Fife Council for the use of the premises for the provision of the services on behalf of the Council.

Fife Cultural Trust

Notes to the consolidated accounts (continued)

17 Retirement benefit scheme

FRS17 disclosures

The valuation of the final salary scheme was carried out as at 31 March 2011 and has been updated on an approximate basis to 31 March 2014 by a qualified independent actuary.

The principal assumptions used by the actuary were as follows:

	31 March 2014	31 March 2013
Price increases	2.8%	2.8%
Salary increases	5.1%	5.1%
Expected return on assets	6.0%	5.2%
Discount rate	4.3%	4.5%
	=====	=====
Life expectancy from age 65	Years	Years
Current pensioners:		
Males	23.0	23.0
Females	25.8	25.8
Future pensioners:		
Males	24.9	24.9
Females	27.7	27.7
	=====	=====
The assets of the scheme were:	2014	2013
	%	%
Asset category		
Equities	71%	71%
Bonds	16%	16%
Property	9%	8%
Cash	4%	5%
	-----	-----
	100%	100%
	=====	=====
	2014	2013
	£'000	£'000
Amounts included in the fair value of assets are:		
Equities	20,058	17,056
Bonds	4,520	3,844
Property	2,543	1,922
Cash	1,130	1,201
	-----	-----
Total market value of assets	28,251	24,023
	=====	=====

Fife Cultural Trust

Notes to the consolidated accounts (continued)

17 Retirement benefit scheme (continued)	2014 £'000	2014 £'000
Change in benefit obligation		
Benefit obligation at beginning of the period	25,645	22,343
Current service cost	1,393	575
Interest cost	1,204	490
Actuarial (gains)/loss	1,328	2,074
Contributions – employee	321	163
Losses/(gains) on curtailments	525	-
Benefit obligations at end of the period	30,416	25,645
Change in scheme assets		
Fair value of scheme assets at beginning of the period	24,023	20,846
Expected return on scheme assets	1,314	523
Actuarial (loss)/gains	387	1,928
Contributions – employee	321	163
Contributions - employer	2,206	563
Fair value of scheme assets at end of the period	28,251	24,023
Retirement benefit deficit	2,165	1,622
History		
Benefit obligation at end of the period	30,416	25,645
Fair value of scheme assets at end of the period	28,251	24,023
Deficit	2,165	1,622

Fife Cultural Trust

Notes to the consolidated accounts (continued)

17 Retirement benefit scheme (continued)	2014	2014
	£	£
History of experience gains and losses		
Difference between actuarial and expected returns on assets		
Amount (£)	387	1,928
As a percentage of assets (%)	1.4%	8%
Experience of gains and losses on scheme liabilities		
Amount (£)	1	-
As a percentage on scheme liabilities (%)	0.003%	-
Total amount recognised in statement of financial activities		
Amount (£)	(941)	(146)
As a percentage of liabilities (%)	(43.5%)	(9%)

18 Control

The sole member of Fife Cultural Trust is Fife Council.

The trustees are appointed by the members and 4 of the 13 trustees of Fife Cultural Trust are appointed from the Council (30.8%).

Fife Cultural Trust

Notes to the consolidated accounts (continued)

19 Restricted funds - group and company	Balance at 31 March 2013 £	Income in period £	Expenditure in period £	Transfer from unrestricted funds £	Balance at 31 March 2014 £
Patronbase system	15,183	-	(2,847)	-	12,336
Mobile Staging	15,257	-	(2,180)	-	13,077
Creative Scotland Project – Re:move - Residency	23,602	-	(3,372)	-	20,230
Creative Scotland - Visual Arts & Crafts	18,000	-	(20,252)	2,252	-
Janet Brown Bequest	29,215	-	(9,000)	-	20,215
Side Entrance Improvement Project	37,933	-	-	-	37,933
Creative Scotland - Visual Arts & Crafts	-	13,500	(15,559)	2,059	-
Treasure Trove	-	1,145	(2,290)	1,145	-
Public library Improvement Fund (PLIF)	-	10,000	-	-	10,000
Kirkcaldy Film Festival	-	5,000	(5,456)	456	-
In Times O Strife	-	15,000	(28,641)	13,641	-
Fife Performance Ensemble	-	20,000	(23,342)	3,342	-
The Bothy & Bothy Ballads	-	37,500	(16,866)	-	20,634
Economic Impact	-	5,000	(10,000)	5,000	-
Get Fife Dancing	-	35,000	-	-	35,000
Creative Identifies Dance	-	4,155	-	-	4,155
Jump	-	9,571	(9,447)	(124)	-
Creative Scotland - Small Scale Capital Project	-	56,000	(2,468)	-	53,532
Common Good - Kirkcaldy Carnival	-	10,500	(10,828)	328	-
Fife Challenge	-	15,500	(10,644)	-	4,856
Cultural Prescriptions	-	10,000	(10,648)	648	-
WW1	-	22,600	(20,703)	-	1,897
Fife Youth Theatre	-	4,703	(9,268)	4,565	-
Creative Learning Network	-	6,918	(6,076)	-	842
	139,190	282,092	(219,887)	33,312	234,707

Purposes of restricted funds

The Restricted funds at 31 March 2014 relate to funds received from other bodies as contributions to specific arts and museum projects.